PROCESSING RIGHT TO BUY APPLICATIONS PRIVACY NOTICE

The purpose of RBH processing your information is: to process your Right to Buy/Right to Acquire application in line with statutory legislation from application to completion.

Our legal basis for doing this is: that it is necessary for compliance with legal obligations.

You are required to provide us with this information by: The Right to But Act 1985 & The Right to Acquire Act 1996.

As part of this process your personal data will be shared with: Our property valuation service provider and Threesixty Credit Check.

All processing of your personal information will remain with in the UK.

Your personal information will then be kept on our records for: 6 Years following completion.

You have a number of rights which we have to respect. One of these is a right to see all your personal information that RBH processes. For more information on your rights and for further information on how RBH protects your personal information, please see the <u>RBH Privacy Statement</u>

If you are unhappy with how RBH processes personal information you may complain to the UK's regulator, the <u>Information Commissioner's Office (ICO)</u>.

RBH employs a Data Protection Officer (DPO) to ensure RBH protects your rights when processing your personal information. The DPO can be contacted in the following ways:

Email:	DPO@rbh.org.uk
Telephone:	0800 027 7769 (and ask to speak with the DPO)
By letter:	DPO, RBH, Sandbrook House, Sandbrook Way, Rochdale, OL11 1RY.