

HOUSING OPTIONS FOR OLDER PEOPLE (HOOP) PRIVACY NOTICE

The purpose RBH is processing your information is: so that we can assess suitable Housing Options for you, including assistance with completion of rehousing application forms, providing information of befriending services, referral from adult care for aids, adaptations or advice and internal signposting for welfare benefits.

Our legal basis for doing this is that: your consent

The additional legal basis for processing protected categories of personal information is: explicit consent

You can withdraw your consent at any time by: or by contacting a member of the HOOP Team on: 01706 274277 or by emailing hoop@rbh.org.uk or by writing to RBH HOOP Team, RBH, Sandbrook House, Sandbrook Way, Rochdale, OL11 1RY.

As part of this process the following information may be shared with us: Name, address, contact details, Next of Kin, Medical details, GP details and names of other support agencies that you utilise.

By: RBC Adult Care, HMR Circle and Creative Support.

As part of this processing your personal data may be shared with: RBC Adult Care and HMR Circle

All processing of your personal information will remain within the UK.

Your personal information will then be kept on our records for: 6 years from the date of you withdrawing your consent or 6 years from the end of your requirement of the HOOP service.

You have a number of rights which we have to respect. One of these is a right to see all your personal information that RBH processes. For more information on your rights and for further information on how RBH protects your personal information please see the [RBH Privacy Statement](#).

If you are unhappy with how RBH processes personal information you may complain to the UK's regulator, the Information Commissioner's Office (ICO). <https://ico.org.uk/concerns/>

RBH employs a Data Protection Officer (DPO) to ensure RBH protects your rights when processing your personal information. The DPO can be contacted in the following ways:

Email: DPO@rbh.org.uk

Telephone: 0800 027 7769 (and ask to speak with the DPO)

By letter: DPO, RBH, Sandbrook House, Sandbrook Way, Rochdale, OL11 1RY.