

Rochdale Area Panel (Inaugural Meeting)

Town Hall 27 November 2007

Introductions

- Andy introduced the agenda and the theory regarding the Panels

Main Decisions

The Panel will make decisions on the following,

- Quick Wins – previously EDI resources.
- One-Off Grants.

Terms of Reference

These have to be agreed by.....

- The Panel cannot discuss items that are covered by the Council's Township Committee.
- Boundaries – There is an issue regarding Smallbridge in that as far as the Housing structure is concerned they are within the Rochdale Housing Management area however, within the Council structure they are within the Pennine Township. There is confusion regarding this.

ACTION: Andy to supply written clarification from the Council to the Panel.

Voting/Membership

- There will be a cap on each estate.
- X 2 votes for each recognised group attending.
- X 1 vote for others.
- Up to a maximum of 5.
- When signing in, delegates will have to state their name, estate, whether a tenant or resident.

Frequency

- There will be x 4 meetings per year.

Expenses

- The same policy as for all other RBH meetings.

Training

- This can be at the panels request and can be on any subject they feel will help them to fulfil their role in an efficient manner.

Election of Chair and Vice Chair

- Joan Turner (Brotherod Tenants & Residents Association).
Nominated and unanimously voted as Chair.
- Debbie Lord (Chesham Tenants & Residents Association).
Nominated and unanimously voted as Chair.
- Joan will chair the evening summertime meetings and Debbie will Chair the summer daytime meetings.

Code of Conduct

- In the context of the Panel meeting, need to be consistent in recognising the difference between 'tenant' and 'resident'.

ACTION TPU Admin to send the finalised agreed Code of Conduct to all recognised Tenants & Residents Associations by Middle of January 2008.

Additional Items

- The Panel may request any person or agency they wish to deliver a 15 minute presentation about their service.
- On each agenda there will be time 'set aside' for a question time; *not to be mistaken for an Open Forum.*
- The Panel will receive Planned works Updates.
- Tenants Conference – In the future, this may rotate through the Townships.

1. ACTION: John Rodgers to make available the forms for agenda requests and questions he used for the last SHIP meeting by end of December 2007

2. ACTION: Andy Wadsworth to organise the above forms for accessing via the RBH Website by end of December 2007.

Quick Wins

- Currently Over three years Surplus from the Housing Revenue Account.
- This will amount to about £200,000 for Rochdale.
- The Panel will make decisions on which projects to fund. This will be similar to the 'Estate Design Improvement (EDI) Grant regime.
- Limit of £20,000 per individual project however, the panel may wave this by a small amount through discussion on its merits.

One-Off Tenant Participation Grants

- This will generally, be the same amount as under the previous Area Board's.

1. ACTION: Attach the Criteria to these Action Notes.

2. ACTION: John Rodgers to send a copy of the Grant form and Criteria to Olga at Kirkholt by Friday 30 November 2007.

3. ACTION: Andy Wadsworth to organise the One-Off Tenant Participation Grants forms to be put on the RBH Website.

Next Meeting Details

- Agreed to hold future meetings on the second Monday of the month.
- Panel Meetings to last not longer than 2 hours.
- Next Meeting will be 11 February 2008 at 1400. Venue to be confirmed.

John Rodgers

TPO

Attendance

Peter	Brierley	Smallbridge TRA (STARA)
John	Busacca	College Bank (CBTRA)
Jan	Duszynski	Kirkholt TRA (TRAK)
Sandra	Flynn	College Bank (CBTRA)
Debbie	Lord	Chesham TRA (CTRA)
Beryl	Maguire	College Bank (CBTRA)
Carl	Newhall	College Bank (CBTRA)
John	Rodgers	RBH
John	Rodgers	RBH
Kath	Shaughnessy	RBH
Maddy	Stein	RoFTRA
Joan	Turner	Brotherod TRA (BETRA)
Andy	Wadsworth	RBH
Gill	Walch	RBH Board
Olga	Zilinskas	Kirkholt TRA (TRAK)